

St Luke's Monrovia March 29, 2020 Vestry Meeting Minutes

Present: Fr. Neil, Raquel McLaughlin, Lyn Walsh, Lexi Bond, Steve Baker, Sonja Shea, Christine Pregel
Present remotely: Kathy Eisel, Dave Tolemy, Lisa Kiriakidis
Excused: Susan Goff, Robert Perry

Meeting called to order by Sonja Shea at 12:00 noon
Opening prayer: Sonja Shea

Minutes, vestry meeting February 23, 2020, accepted MSP
Minutes, interim minutes of vestry meeting March 15, 2020, accepted MSP

Treasurer's report: Treasurer's report accepted MSP.

Buildings and Grounds:

Church Doors facing west and north are completed, repainted, and in place.

South facing doors (opening to the breezeway) have been removed. The doorways temporarily covered with particle board. The doors themselves are laminated wood, in deteriorating condition, and they need to be replaced. Estimated cost \$180 per door, \$360 total. Father Neil authorized this work since it was less than \$500.

Restrooms are completed. Tile is finished, painting is completed, both men's room and women's room are open.

Guild Hall north facing doors: the doors' exterior will be refinished

MSP: \$1,000 reserved for WiFi installation work in Church building

Ti Chi renter school requests suspension of rents due to the current coronavirus situation.

MSP: St. Luke's will require one half month rent for the next three months, with the difference deferred until a catch-up time. The total deferred amount can be prorated during the remainder of the year. Fr. Neil to write a letter and send a draft to the vestry.

Next Thursday, April 02, the HVAC contractor that performed previous Guild Hall work will come back for air conditioning/heating tuning for the school.

Apartment: MSP: Sonja to get status of apartment, itemized tasks to be done before the unit can be put on the market.

Organ: Fr Neil to call Sean O'Neill and get a status for the current repair work. Steve will see if completion coverage is possible for the organ renovations.

2019 parochial reports: report submitted to the National Episcopal Church, receipt confirmed. St. Luke's still needs to fax a copy of the cover page, pending vestry approval.

New business:

Morning prayers in service -- these are available on St. Luke's Facebook page in the video section

Bible study, intention to create a Bible study event on Facebook, Wednesday, April 1, 7 PM.

St. Luke's online group: a private group has been started on St. Luke's Facebook page. Members only, individuals can be invited or can apply

Paper mailings: Vestry interested in mailing paper copies of bulletins into at least 2 to 3 parishioners.

Trish Memorial: Vestry to create a sort of memorial given the delay for funeral services. Discussion of an online memorial, possibly on Facebook, where parishioners can post memories, digital memorabilia, etc. Also, a physical site on church grounds was discussed, possibly with photos of Trish and space for remembrances.

Office hours, Fr. Neil will be at office hours starting the week of April 6. Meanwhile, volunteer hours covering 10 AM-noon. Sonja on Wednesday, Lexi on Thursday, Christine on Friday.

Pledges online: Steve, Fr. Neil, and Kelly will look into setting up online and/or direct deposit payments

Bulletins: for next Sunday, Fr. Neil distribute bulletin (pdf). Discussion of creating a St. Luke's YouTube channel to post such content. The Vestry is interested in maintaining personnel on the payroll for the foreseeable future.

Birthday cards: Vestry to send birthday cards to those people on the call list having an April birthday.

Virtual Meeting software: Church to obtain a Zoom teleconferencing account for \$15 per month.

Closing prayer: Lexi
Adjournment: 2:20 PM