

ST. LUKE'S EPISCOPAL CHURCH

MINUTES, VESTRY MEETING, DECEMBER 20, 2020

The meeting was called to order at 11:49 AM by Rector, The Rev. Neil Tadken. Present were: Sonja Shea, Senior Warden (2020); Lexi Bond, Junior Warden (2021); Dave Tolemy (2021); Kathy Eisel (2022); Lyn Walsh, (2022); Lisa Kiriakidis (2022); Richard Beatty (2020); Raquel MacLaughlin (2020); Christine Pregent (2021). Also present were Steve Baker, Treasurer; Janet Clark, Chair, Building and Grounds Committee; Susan Goff, Clerk; Greg Bonn, parishioner.

The Opening Prayer was offered by Lyn.

The minutes of the November meeting were approved (**MSC – Kathy**) with the addition to the Stewardship Report that “it was later agreed to meet virtually” and some punctuation corrections.

REPORTS

The Treasurer's Report was presented by Steve. (**MSC – Sonja**) to accept the Treasurer's Report as submitted. (**MSC – Kathy**) to approve expenditure of \$753.83 for video equipment and \$2,100.00 to replace four doors in the Administration Building. Steve also reported that Linda Cleary had agreed to audit the books and, pending receipt of certain documents will complete the audit in time for the annual meeting.

Building and Grounds Committee Report: Janet reported that the Committee had established 3 main priorities.

Priority 1:

*pruning trees, total expense \$4,000 for all work; (**MSC – Kathy**) to pay arborist \$1,200 to prune fruit trees and remove olive tree in front of Sanctuary.

*Other Sanctuary work associated with organ repair: installation of permanent ladder (**MSC – Kathy**) to authorize expenditure, not to exceed \$2,000 for purchase and installation of the ladder. Also recommended: creation of hidden doors in the three organ chests; a moveable console platform.

Priority 2A:

*Repair of stained glass windows – Rose and North windows. Discussion postponed until January Vestry meeting.

Priority 2:

*Power wash sanctuary and paint iron work on north side of Sanctuary.

*Paint all stucco and repair window frame on south side of Swan Hall.

Priority 3: (delay until money available, appropriate for memorial/directed donations.)

*Agnes Sanford chapel renovation (Lexi has developed a plan).

* Foothill Garden – Conrad Pudjak as developed a plan; the B & G Committee recommends we pay Armstrong Nursery to consult and plan rather than doing this during a work day.

Memorial Wall Committee Report: Lexi, Chair of Committee, reported the following recommendations:

*Two big plaques from founding be placed on either side of the door, Narthex.

*There are three existing plaques for the organ; recommended that a fourth be ordered, to read: "THIS ORGAN AND CONSOLE ARE REDEDICATED TO THE GLORY OF GOD AND IN LOVING MEMORY OF DAVID & ELIZABETH BOWEN A.D. 2020." (**MSC – Lyn**) to purchase this plaque, cost not to exceed \$1,000.00. Recommended to be mounted on the ladder cabinet, if possible, otherwise mounted in south transept.

*Tablet Display: tablet, kiosk, touch screen with cabinet in Sanctuary, displaying St. Luke's history, points of interest (history of stained glass windows, etc.). Set up by Darrell Clark, content maintained by Danielle.

*Cabinet, baptismal, other furniture refinishing.

*Dedication Parchment signed by bishop, already framed, just needs hanging.

2021 Parish Budget: a tentative budget was presented by the Budget Committee. The Vestry members made several suggestions for changes. A new budget will be presented to the Vestry members to be voted on before it is presented to the members of the Parish at the Annual Meeting in January. (**MSC – Lyn**) that \$500 a month be charged to the Rector for his rental of the apartment in the school building.

Following a Closing Prayer offered by Susan, the meeting was adjourned at 3:06 PM. The next meeting of the Vestry will be on Sunday, **January 24, 2021** at 11:45 AM. The Annual Parish Meeting will be held on Sunday, **January 31, 2021** following the 10:AM Service.

Susan Goff, Clerk