

ST. LUKE'S EPISCOPAL CHURCH

MINUTES OF VESTRY MEETING JULY 29, 2018

1. The meeting was called to order at 11:50 AM by Rector Neil Tadken. The following members responded to roll call: Phil Schultz, Senior Warden (2018); Greg Bonn, Junior Warden (2019); Susan Goff, Clerk (2018); Steve Baker (2019); Linda Taubenreuther (2019); Sonja Shea (2020); Robert Parry (2020); Raquel McLaughlin (2020). Linda Cleary (2018) was excused. Staff present: The Rev. Neil Tadken; Rector and the Rev. Nathan Biornstad, Associate for Formation. The Rev. Ann Dumolt was excused.
2. The Opening Prayer was led by Mr. Schultz.
3. Janet Arnold-Clark and Darrel Clark, from the Building and Grounds Sub-Committee on Electrical needs presented a report on the current and future needs for the upgrades to the St. Luke's campus. **MSC** Bonn to authorize Darrel Gooler, Contractor, to replace electrical panels in Sacristy and south side of altar, cost not to exceed \$9,000. They reported on other work which must be done, but which can be performed at a later date.
4. Approval of the minutes of the June 24, 2018 was confirmed. It was further decided that the Clerk will write a one paragraph summary of future Vestry meetings to be included in the bulletin on the Sunday following the meeting. It will also be announced that the complete minutes are available for parishioner scrutiny.
5. **MSC** – Goff to approve the Treasurer's Report as presented.
6. The Vestry received a report from Junior Warden Bonn regarding a Capital Plan proposal from Associates Reserves for capital budget planning. It was decided that the Rector, together with Mr. Bonn and/or Senior Warden Schultz and Treasurer Baker, will telephone conference with Matthew Swain, President and Founder of the San Diego Office of Associates Reserves. A decision will be made at the next Vestry meeting whether to retain the firm for St. Luke's future planning.
7. Fr. Neil gave a report on the status of Building and Grounds projects. Roof work will begin in September and is projected to take about two weeks. All irrigation is fixed and working properly except for a north side line, which is the property of the City of Monrovia and awaits their repairs. No action has yet be taken on the painting/refurbishing of the Sunday School rooms and the Library.
8. The need for a procedure to cover emergency expenditures was discussed. **MSC** – Baker to amend the Bylaws to reflect that, in the event of an immediate emergency, the Rector or his/her designee is authorized to expend up to \$1,500 without prior Vestry approval.
9. Vestry members had no reported concerns from parishioners. Ms. McLaughlin gave a brief report on the progress of the Neighborhood BBQ to be held on August 25.

10. Fr. Nathan announced that he has accepted a full time position as Associate Rector at St. Cross Church in Hermosa Beach, beginning in September. Members of the Vestry expressed their joy at his new position and their sadness at losing him. Fr. Neil reported that Deacon Ann will begin chemo and radiation beginning on July 30 and asked our prayers for her speedy return to health and wholeness.
11. Steve offered the Closing Prayer.
12. Adjournment at 2:20 PM.

SUMMARY OF VESTRY MEETING, JULY 29, 2018

Three major items were addressed by the Vestry at their meeting of July 29. First, there is a need of electrical upgrades/repairs around the entire campus, but some can be postponed or folded into other work projects. The Vestry authorized the expenditure of funds, not to exceed \$9,000 for repair/replacement of two sub-panels which are the most urgently needed. The second item addresses the long term capital repair needs. The Vestry is considering hiring a firm to do a complete campus assessment to help us plan ahead for maintaining the buildings and grounds. The third major item was addressing the need for a procedure for authorizing emergency expenditures. The Vestry made such a provision.

The complete minutes of each Vestry meeting are available to any interested parishioner, being posted on the Bulletin Board by the Office door. Any Vestry member is happy to discuss these or any other concerns with you.